



RENCANA PEMBELAJARAN SEMESTER (SEMESTER LESSON PLAN)

Nomor Dok	FRM/KUL/01/02
Nomor Revisi	02
Tgl. Berlaku	
Klausa ISO	7.5.1 & 7.5.5

Disusun oleh (<i>Prepared by</i>)	Diperiksa oleh (<i>Checked by</i>)	Disetujui oleh (<i>Approved by</i>)	Tanggal Validasi (<i>Valid date</i>)
Cita Hikma Yanti, M.Pd.	Irhash, S.S., M.M.	Komala Dwi Saputri, M.Pd	

1. Fakultas (*Faculty*) : Vokasi
2. Program Studi (*Study Program*) : Manajemen Informatika
3. Mata Kuliah (*Course*) : Bahasa Inggris Dasar
4. Kode Mata Kuliah (*Code*) : 22UBD02004
5. Mata Kuliah Prasyarat (*Prerequisite*) : .--
6. Dosen Koordinator (*Coordinator*) : Cita Hikma Yanti, M.Pd.
7. Dosen Pengampuh (*Lecturer*) : Cita Hikma Yanti, M.Pd.
8. Capaian Pembelajaran Mata Kuliah (*Course Learning Outcomes*):

Jenjang (*Grade*) : D3
 SKS (*Credit*) : 3 SKS Semester (*Semester*) : 2
 Sertifikasi (*Certification*) : Ya (*Yes*) Tidak (*No*)

Tim (*Team*) Mandiri (*Personal*)

Capaian Pembelajaran Lulusan (CPL)	CPL 04	Have managerial and team work skills, be able to communicate both orally and in writing well and be able to make presentations.
Capaian Pembelajaran Mata Kuliah (CPMK)	CPMK043 CPMK044	Able to communicate both verbally and in writing Able to make presentations
SUB-CPMK0431-08		Students are able to comprehend the presented passage
SUB-CPMK0432-08		Students are able to represent the presented passage

SUB-CPMK0433-08	Able to recognize and understand the inside parts of a computer in English
SUB-CPMK0434-08	Able to present and understand the inside parts of a computer in English
SUB-CPMK0435-08	Able to explain kinds of Operating System and software
SUB-CPMK0441-08	Able to present kinds of Operating System and software
SUB-CPMK0442-08	Able to understand the written utterances in particular situations
SUB-CPMK0443-08	Able to elaborate the programming language
SUB-CPMK0444-08	Able to present the programming language

Matriks Sub-CPMK terhadap CPL dan CPMK	SUB-CPMK	CPL11	
		CPMK043	CPMK044
	SUB-CPMK0431	√	
	SUB-CPMK0432	√	
	SUB-CPMK0433	√	
	SUB-CPMK0434	√	
	SUB-CPMK0435	√	
	SUB-CPMK0441		√
	SUB-CPMK0442		√
	SUB-CPMK0443		√
	SUB-CPMK0444		√

9. Deskripsi Mata Kuliah

Deskripsi Singkat Mata Kuliah	Bahasa Inggris merupakan kelompok mata kuliah umum universitas yang memberikan keterampilan berbahasa Inggris secara lisan dan tulisan (listening, speaking, reading, writing) dan komponen bahasa (grammar dan vocabulary) dalam berbagai konteks kehidupan. Mata kuliah ini membahas tentang bahasa Inggris yang berkaitan dengan ruang lingkup teknologi.
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Bobot (SKS)	Komponen*	Persentase	Bobot Kredit (SKS)	Konversi Kredit ke Jam (dalam 14 pertemuan)**
	Kuliah	100%	2	23,33 jam
	Presentasi Kelompok			0 jam
	Praktikum	-	-	0 jam
	Total	100%	2	23,33 jam
*Tidak termasuk tugas terstruktur dan tugas mandiri **[(Bobot SKS x 50 menit) x 14 pertemuan]/60				

10. Bahan Kajian

Bahan Kajian (Materi Pembelajaran)	<ul style="list-style-type: none"> a. Introduction Computer <i>Preparation</i> b. Inside the CPU <i>Preparation</i> c. Inside the CPU <i>Presentation</i> d. Operating System <i>Preparation</i> e. Operating System <i>Presentation</i> f. Reading g. Software and Programming Language <i>Preparation</i> h. Software and Programming Language <i>Presentation</i> i. Malicious Software <i>Preparation</i> j. Malicious Software <i>Presentation</i> k. Hardware <i>Preparation</i> l. Hardware <i>Presentation</i> m. Listening
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11. Implementasi Pembelajaran Mingguan (*Implementation Process of weekly learning time*)

Minggu	Sub CPMK (Kemampuan akhir yang direncanakan)	Bahan Kajian/Materi Pembelajaran (Study Material)	Bentuk dan Metode Pembelajaran [Estimasi Waktu] (Learning Method)	Sumber Belajar (Learning Resource)	Penilaian		
					Indikator (Indicator)	Kriteria & bentuk	Bobot
1	Students are able to comprehend the presented passage	Introduction of how Computer work and the use of computer in daily lives	Kuliah dan Diskusi (Luring) Tatap Muka [TM:1x(3x50'')] Tugas : Students are able to comprehend the presented passage [PT+BM: (1+1)x(3x60'')]	Reference Book: [1] , [2]	Students are able to use English to describe a thing and comprehend the Subject	Kriteria :Ketepatan dan penguasaan Bentuk : Tugas 1 Kuis	5%
2	Students are able to represent the presented passage	Presentation of how Computer work and the use of computer in daily lives	Kuliah dan Diskusi (Daring) Learning [TM:1x(3x50'')] Tugas : Students are able to comprehend the presented passage [PT+BM: (1+1)x(3x60'')]	Reference Book: [1] , [2]	Students are able to use English to describe a thing and comprehend the Subject	Kriteria :Ketepatan dan penguasaan Bentuk : Tugas 2 Kuis	5%
3	Able to recognize and understand the inside parts of a computer in English	Elaborating devices inside the CPU	Kuliah dan Diskusi (Luring) Tatap Muka [TM:1x(3x50'')] Tugas : Able to recognize and understand the inside parts of a computer in English [PT+BM: (1+1)x(3x60'')]	Reference Book: [1] , [2]	Students are able to use English for describing something and comprehend the Subject	Kriteria :Ketepatan dan penguasaan Bentuk : Tugas 3 Kuis	5%

4	Able to present and understand the inside parts of a computer in English	Presenting devices inside the CPU	Kuliah dan Diskusi (Daring) Learning [TM: 1x(3x50'')] Tugas : Able to recognize and understand the inside parts of a computer in English [PT+BM: (1+1)x(3x60'')]	Reference Book: [1] , [2]	Students are able to use English for describing something and comprehend the Subject	Kriteria :Ketepatan dan penguasaan Bentuk : Tugas 4 Kuis	5%
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QUIZ

6	Able to explain kinds of Operating System and software	Speaking practice describing OS and Software	Kuliah dan Diskusi (Daring) Learning [TM: 1x(3x50'')] Tugas : Able to explain kinds of Operating System and software [PT+BM: (1+1)x(3x60'')]	Reference Book: [1] , [2]	Students are able to use English in Explaining and comprehend the Subject	Kriteria :Ketepatan dan penguasaan Bentuk : Tugas 5 UTS	5%
7	Able to present kinds of Operating System and software	Speaking practice describing OS and Software	Kuliah dan Diskusi (Luring) Tatap Muka [TM: 1x(3x50'')] Tugas : Able to explain kinds of Operating System and software [PT+BM: (1+1)x(3x60'')]	Reference Book: [1] , [2]	Students are able to use English in Explaining and comprehend the Subject	Kriteria :Ketepatan dan penguasaan Bentuk : Tugas 6 UTS	5%

8	Able to understand the written utterances in particular situations	Read a story, topic, interview, or a resume technology and represent it	Kuliah dan Diskusi (Daring) Learning [TM: 1x(3x50'')] Tugas : Able to understand the written utterances in particular situations [PT+BM: (1+1)x(3x60'')]	Reference Book: [1], [2]	Students are able to understand the main idea of an oral activity	Kriteria : Ketepatan dan penguasaan Bentuk : Tugas 7 UTS	10%
9	Able to elaborate the programming language	Finding and classifying the programming language	Kuliah dan Diskusi (Luring) Tatap Muka [TM: 1x(3x50'')] Tugas : Able to elaborate the programming language [PT+BM: (1+1)x(3x60'')]	Reference Book: [1], [2]	Students are able to use English for programming language proposal of a business	Kriteria : Ketepatan dan penguasaan Bentuk : Tugas 8 UTS	10%
UTS							
11	Able to present the programming language	Presenting the programming language	Kuliah dan Diskusi (Daring) Learning [TM: 1x(3x50'')] Tugas : Able to elaborate the programming language [PT+BM: (1+1)x(3x60'')]	Reference Book: [1], [2]	Students are able to use English for programming language proposal of a business	Kriteria : Ketepatan dan penguasaan Bentuk : Tugas 9 UAS	10%

12	<ul style="list-style-type: none"> Able to elaborate what malware is and types of malicious software 	<ul style="list-style-type: none"> Finding and discussing about malware Presenting and discussing about malware 	<p>Kuliah dan Diskusi (Luring) Tatap Muka [TM: 1x(3x50'')]</p> <p>Tugas : Able to elaborate what malware is and types of malicious software [PT+BM: (1+1)x(3x60'')]</p>	Reference Book: [1] , [2]	Students are able to use English toward it and comprehend the Subject	<p>Kriteria : Ketepatan dan penguasaan</p> <p>Bentuk : Tugas 10 UAS</p>	10%
13	Able to recognize and understand definition and types of hardware	Finding the term of English in Definition of hardware, Input devices, Output devices	<p>Kuliah dan Diskusi (Daring) Learning [TM: 1x(3x50'')]</p> <p>Tugas : Able to recognize and understand definition and types of hardware [PT+BM: (1+1)x(3x60'')]</p>	Reference Book: [1] , [2]	Students are able to use English toward it and comprehend the Subject	<p>Kriteria : Ketepatan dan penguasaan</p> <p>Bentuk : Tugas 11 UAS</p>	10%
14	Able to present and understand definition and types of hardware	Presenting the term of English in Definition of hardware, Input devices, Output devices	<p>Kuliah dan Diskusi (Luring) Tatap Muka [TM: 1x(3x50'')]</p> <p>Tugas : Able to present and understand definition and types of hardware [PT+BM: (1+1)x(3x60'')]</p>	Reference Book: [1] , [2]	Students are able to use English for programming language proposal of a business	<p>Kriteria : Ketepatan dan penguasaan</p> <p>Bentuk : Tugas 12 UAS</p>	10%
15	Able to understand the spoken utterances in particular situations	Listen a story, topic, interview, or a resume technology and	<p>Kuliah dan Diskusi (Daring) Learning [TM: 1x(3x50'')]</p>	Reference Book: [1] , [2]	Students are able to use English toward it and comprehend the Subject	<p>Kriteria : Ketepatan dan penguasaan</p>	10%

		represent it	Tugas : Able to understand the spoken utterances in particular situations [PT+BM: (1+1)x(3x60'')]			Bentuk : Tugas 13 UAS	
UAS							

12. Pengalaman Belajar Mahasiswa (*Student Learning Experiences*) :-
Praktikum, Demonstrasi, Diskusi, Tes

13. Kriteria dan Bobot Penilaian (*Criteria and Evaluation*)

CPL	CPMK	MBKM	Observasi (Praktek)	Unjuk Kerja (Presentasi)	Tugas	Tes Tertulis			Tes Lisan (Tgs Kel)
						Kuis	UTS	UAS	
CPL04	CPMK043						√	√	
	CPMK044			√					
CPL	CPMK	Tahap Penilaian		Teknik Penilaian		Instrumen		Kriteria	Bobot
CPL04	CPMK043	Ujian Tengah Semester, Akhir Semester		Tes Tertulis (UTS), Tes Tertulis (UAS)		Rubrik, Rubrik		Kelengkapan Jawaban, Kelengkapan Jawaban	40% 20%
	CPMK044	Setelah UTS		Unjuk Kerja (Presentasi)		Materi Presentasi		Kualitas Presentasi	40%

CPL	CPMK	MBKM	Observasi (Praktek)	Unjuk Kerja (Presentasi)	Tugas	Tes Tertulis			Tes Lisan (Tgs Kel)	Total
						Kuis	UTS	UAS		
CPL04	CPMK043				40	20		60		40
	CPMK044			40				40	40	

Rubrik Penilaian MK Konsep Simulasi dan Pemodelan

No	Kategori / Metode Evaluasi	CPMK	Model Soal	Indikator Penilaian			
				Kurang 55 - <65	Cukup 65 - <75	Baik 75 - <85	Sangat Baik 85-100
1	UTS	CPMK043	Students are able to recognize and understand the inside of the computer in English	Students are not able to recognize and understand the inside of the computer in English	Students are quite able to recognize and understand the inside of the computer in English	Students are able to recognize and understand the inside of the computer in English	Students are very able to recognize and understand the inside of the computer in English
2	UAS	CPMK044	Able to present the programming language	Able to not present the programming language	Students are quite able to present programming languages	Students are quite able to present programming languages	Students are very able to present programming languages

a. Bobot penilaian (Ketentuan Bina Darma)

- ≥ 85 = A
- ≥ 70 s.d < 85 = B
- ≥ 60 s.d < 70 = C
- ≥ 50 s.d < 60 = D
- < 50 = E

14. Buku Sumber (*References*): various kinds of English books, sources, etc

[1] Azar, Betty Schramper. (1993). Fundamentals of English Grammar. Jakarta: Binarupa Aksara

[2] Glendinning, Eric. (2009). Oxford English for Careers: Technology 1: Student's Book. USA: Oxford University Press.